

May 25, 2011

SPECIAL COUNCIL MEETING MINUTES

On Wednesday May 25th, 2011 the Council for the Corporation of the Township of South Algonquin held a Special Council Meeting for the purpose of establishing the 2011 General Operating Budget for the Township of South Algonquin.

Present – Mayor Jane Dumas

Councillor Joe Florent

Councillor Dave Harper

Councillor Sid James

Councillor Randy Jessup

Councillor Bill Rodnick

Councillor Richard Shalla

Staff- Harold Luckasavitch, Clerk Treasurer

Gerry Dunn, Works Superintendent, CBO

Sue Klatt Deputy Clerk/Treasurer-Recording Secretary

Moved by: R.Shalla

Seconded by: J.Florent

Res. # 11-151

“That Council for the Corporation of the Township of South Algonquin call to order the Special Council Meeting of May 25th, 2011 at 7:03p.m. for the purpose of reviewing the Preliminary Draft Budget for 2011.”

-Carried-

2. ADDITIONS/AMENDMENTS TO THE AGENDA: none

3. ADOPTION OF THE AGENDA

Moved by: D.Harper

Seconded by: J.Florent

Res. # 11-152

“That Council for the Corporation of the Township of South Algonquin adopts the agenda as prepared and circulated for the meeting of May 25th, 2011.”

-Carried-

4. DISCLOSURE OF PECUNIARY INTEREST: None declared.

The Chair of the Finance Committee, Bill Rodnick presided over the budget review and deliberations.

REVIEW OF ALL BUDGET ESTIMATES:

- Reserve Sheet: The following changes were done to the previous draft review. The previous amount of \$355,128 was amended to \$393,159.
- Administration: *transfer* \$10,803 from medical to working capital and *increase by* \$87,500
revised balance \$185,029
- Ambulance Bay: *reduce by* \$60,000
revised balance zero
- Municipal Identification/911-*reduce by* \$15,469 (amount added to reserve to balance to the Financial Statement
revised balance zero
- Recreation: *reduce by* \$2,000
revised balance zero
- Medical Centre: *revise* \$12,831 to \$10,803(to balance to the financial statement) and *transfer* to the working capital reserve
revised balance zero
- Waste Disposal: *increase by* \$5,000
revised balance \$60,000
- Waste Collection: *increase by* \$10,000
revised balance \$20,000
- Public Works Equipment: *increase by* \$20,000
revised balance \$38,000
- Fire Services: *reduce by* \$28,000/*increase by* \$25,000
revised balance \$75,630
- Library: *reduce by* \$4,000
revised balance \$14,500
- Total 2011 revised Reserve Balance is \$393,159

- All department budget estimates and the expenses and revenues spreadsheet have been adjusted to reflect the aforementioned changes to the reserve allotment. The department budgets have also been adjusted to reflect the following changes.

Administration

A review of the tender for Civic Addressing Signage took place and the following changes were agreed to:

- 3000-0962-(Civic Addressing) *reduce* from \$23,977 to \$3,977
- 3000-0962(Civic Addressing) *revise* the revenue amount from \$37,374 to \$15,469(as per financial statement)

Fire Department

- 3300-0730-Conferences/Training-Madawaska-*reduce* by \$1,700 *revised* balance is \$3,000
- Discussed the drilling of the well and the purchase of the holding tank for the Whitney Fire Department; it will remain in the budget.

Library:

- It was added that the Library Board assumed that last year's budgeted amount was still accessible; as there was no request to allocate it to reserve before the end of the year, that amount cannot be used.

Public Works Budget Estimates:

- 4000-1821-Maple Drive/Birch Crescent/Hemlock Crescent-*reduce* from \$200,000 to \$50,000
- 4000-0970-\$20,000 for equipment reserve

Municipal Facilities

- 4400-0400-Student Youth Program *increase* by \$1,000(Grant) *revised* balance \$2,231 incoming revenue.
- 4400-0810-It was noted this item had expenses to date against it but no budgeted amount. Budgeted balance for this item remains at zero.

There was a review of the capital projects approved within the budget.

Changes: Maple Drive, Birch Crescent, Hemlock Crescent: It was agreed to *decrease* the budget from \$200,000 to \$50,000 and begin the work while continuing to look for funding to assist in the completion of this project. It was emphasized by staff that the project must be "construction ready" to qualify for grants.

All Council members had an opportunity to express their views on a tax increase or decrease and the following points for consideration were discussed:

- Increase in assessment in the amount of \$123,377
- Many requests for reconsiderations have been received from the Municipal Property Assessment Corporation which may result in a decrease in assessment.
- Impact of lowering the mill rate.

Moved by: J.Florent

Seconded by: D.Harper

Res. # 11-153

"That Council for the Corporation of the Township of South Algonquin wishes to extend the Special Council meeting of May 25th, 2011 beyond 10:00p.m.at the call of the Chair.

-Carried-

Staff is directed to calculate the impact of the changes to this draft budget after applying the aforementioned changes and bring it forward to the June 2nd, 2011 Council Meeting. Notices are to be posted informing that First and Second readings will take place on Thursday June 2nd, 2011 at the Regular Council Meeting and that a Special Council Meeting will be held on Wednesday June 8th, 2011 to enact a By-Law to adopt the 2011 Municipal Budget

Moved by: B. Rodnick

Seconded by: R. Jessup

Res.#11-154

“That Council for the Corporation of the Township of South Algonquin wishes to adjourn the Special Council Meeting of May 25th, 2011 at 10:30p.m.

-Carried-

Mayor Jane Dumas

Clerk- Harold Luckasavitch