

Ministry of Natural
Resources

Ministère des Richesses
naturelles

Integration Branch

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TO TENANTS LOCATED ON CROWN LAND

There have been changes to property assessment notices issued by the Municipal Property Assessment Corporation (MPAC). These changes will affect tenants located on Crown land who are located in Organized Municipalities and Unorganized Areas.

As a result of changes in Provincial legislation, MPAC, who is responsible for property assessment is no longer required to forward Assessment Notices to Crown land tenants in Organized Municipalities and Unorganized Areas. As a tenant on Crown land, you now have the following options to determine the Current Value Assessment for your tenanted site:

1. Contact the Municipal Property Assessment Corporation office (MPAC) at:
P.O. Box 9808 Toronto, ON M1S 5T9
2. Telephone 1-866-296-6722
3. Send an e-mail to: enquiry@mpac.ca
4. Contact the appropriate Municipality

In all cases, you must provide the roll number associated with your property.

Once you have determined your assessed value, if you are dissatisfied with the assessment, you have several options:

1. For properties in the **residential, farm conservation land and managed forest property classes**, or any portion of a property in these classes, the mandatory first step is to file a Request for Reconsideration (RfR) to MPAC by March 31, 2011. If you are still dissatisfied with your assessment of the property after you receive the results of your RfR from MPAC, you can appeal to the Assessment Review Board (ARB), an independent tribunal of the Ministry of the Attorney General of Ontario. The appeal deadline is 90 days after the mailing of the results of the reconsideration.
2. For **all other property classes**, this RfR step is optional. If you do not file an RfR, the deadline for appealing to the ARB is March 31, 2011. If you do file an RfR for a property in the other property classes, the deadline for appealing to the ARB is 90 days after MPAC has notified you of its decision on your RfR.

You will require the Ministry of Natural Resource's authority to act on our behalf should you wish to have MPAC reconsider the assessment of the property. Therefore, by means of this letter, the Ministry of Natural Resources is authorizing you, the tenant, to act as Agent for the Request for Reconsideration.

Should you require additional information, please contact this office.

Yours truly,

A handwritten signature in cursive script that reads "Sheila Boyd".

Sheila Boyd
A/Coordinator, Land Business Unit
Phone 705-755-1884

Note: French translation on reverse side